

**Rowe School Committee
Meeting Minutes
December 14, 2004**

1. Call To Order:

Chairman Margaret Rice called the meeting to order at 6:30PM. A motion was made by Margaret Woodside and seconded by Lisa Danek Burke to go into Executive Session at 6:30PM. Margaret Rice, Margaret Woodside, Superintendent Alan Genovese, Lisa Danek Burke, Bob Clancy and Fred Dupere were present.

A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to go to Regular Session at 7:20PM. Laurie Laffond, Margaret Rice, Margaret Woodside, Superintendent Alan Genovese, Lisa Danek Burke and Bob Clancy were present.

2. Audience of Citizens:

None

3. Approval of Minutes:

A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to accept the minutes for November 9, 2004. Unanimous yes vote.

4. Correspondence:

A. Letter from the Town of Buckland regarding bridge closing on Upper Street (See Appendix A).

B. A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to allow Bob Clancy to order Read Naturally for levels 1-2.5 as stated in the letter from SPED Teacher Claudine Poplawski. (See Appendix B).

5. Unfinished Business:

A. Spoke of inscription on the Marty Rice memorial stone. Will try to set up dedication in the spring of 2005.

6. Report of Chair:

A. None

7. Report of the Superintendent:

A. Letter from Fernand J. Dupere in regards to the School Improvement Plan (See Appendix C).

B. Letter from The Commonwealth of Massachusetts in regards to Proper School Nutrition (See Appendix D).

8. Financial Information:

A. None

9. Principal Reports:

- A. Letter from Bob Clancy (See Appendix E)
- B. Draft of Rowe School FY06 Budget (See Appendix F).
- C. Memo to the Board of Selectmen and Finance Committee in regards to Capital Improvements (See Appendix G).

10. Action Items:

- A. A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to approve the job descriptions as presented to the school committee. Unanimous yes vote. (See Appendix H).
- B. A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to approve the Savings Makes Sense program and to allow it to be a school program this year. Unanimous yes vote. (See Appendix I).
- C. A motion was made by Margaret Woodside and seconded by Lisa Danek Burke to award the electric supply contract that Alan Genovese has brought to the Rowe School Committee. Unanimous yes vote. (See Appendix J)
- D. A motion was made by Margaret Woodside and seconded by Lisa Danek Burke to adopt the School Volunteer Policy. Unanimous yes vote. (See Appendix K).
- E. A motion was made by Margaret Rice and seconded by Lisa Danek Burke to adopt the Student Immunization Policy with the omitted items as presented. Unanimous yes vote. (See Appendix L).
- F. A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to adopt the Student Physical Exam Policy as presented. Unanimous yes vote. (See Appendix M).

11. Subcommittee Reports:

- A. Policy Subcommittee: None
- B. Transportation Subcommittee: Minutes from the October 27, 2004 (see Appendix N).
- C. Negotiations Subcommittee: Was in Executive Session at the beginning of the meeting.

12. Any Other Business:

Handouts:

- A. Safe Homes Parent Network Resource Guide
- B. Executive Session Minutes

16. Adjournment:

- A. A motion was made by Lisa Danek Burke and seconded by Margaret Woodside to adjourn the meeting at 8:50PM. Unanimous yes vote.

Respectfully submitted,
Laurie Laffond

Approved:

Margaret Rice, Chairman

Margaret Woodside

Lisa Danek Burke